

# Brauer Supply Co.

**HEATING, COOLING, INSULATION, FASTENERS and AIR FILTRATION**  
**WHOLESALEERS AND DISTRIBUTORS**  
ESTABLISHED 1881

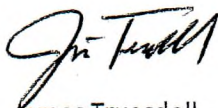
January 3, 2022

Dear Brauer Supply Customers:

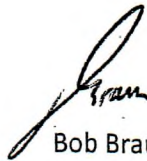
Brauer Supply continues to monitor developments as regards COVID-19. While it has seemed, at various times, that the country was poised to move past the virus back to normal life, we are now seeing a need for renewed diligence against cases arising from the Omicron variant. We are pleased that the protective measures and operational policies we have had in place, since news of COVID-19 first broke, have kept our employees, customers and suppliers safe, while allowing us to provide our customers with the excellent service and product availability they expect. We all look forward to the day when we can all put this issue squarely in the rear-view mirror. Until that time, we want to assure you that Brauer Supply continues to have policies and operational procedures in place to keep our employees, customers and all those we do business with safe.

In those jurisdictions where there is a mask mandate in place, Brauer Supply employees will be wearing masks when interfacing with customers and suppliers, both at locations within such jurisdictions and on deliveries within the same. Please note that a Brauer Supply employee may not be wearing a mask should he or she have a health condition that provides an exemption from the legal mask mandate. Should this cause you concern, we would be happy to have a masked Brauer Supply employee handle our interaction with you. We do respect the private health information of our customers. As a result, if you are not wearing a mask in a Brauer Supply location subject to a mask mandate, we will assume you have a health condition that excuses you from the mask requirement and will not inquire as to the nature of such health condition.

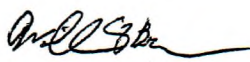
Thank you for your continued business and loyalty as we navigate the frequently changing legal landscape regarding COVID-19 safety measures. Should you have any questions, please feel free to contact any of the below undersigned.



James Truesdell  
Chairman



Bob Brauer  
President



William Brauer  
Executive VP &  
Chief Technology Officer



Jason Truesdell  
Administrative Officer  
& General Counsel



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