

BRAUER SUPPLY COMPANY

Brauer Supply Company is an HVAC Distribution House founded in 1881. Now in our 5th generation of family guidance we are currently headquartered in midtown St. Louis, Missouri offering high quality products and exceptional customer service. We proudly serve the Midwest with 13 facility locations in three states to ensure our customers get what they need, when they need it.

EEOC Statement

Brauer Supply Company considers applicants for all positions without regard to race, color, sex religion, national origin, age, marital status, veteran status, the presence of a non job-related medical condition/handicap or any other legally protected status.

POSITION: Branch Operations Manager

LOCATION: Joplin, MO Branch – 1802 Katherine Street, Joplin, MO 64801

JOB DESCRIPTION

Brauer Supply Company is looking for a qualified full time Branch Operations Manager at its Joplin, Missouri Location, to provide counter sales and manage warehouse operations and local deliveries. Specific duties and requirements include both individually and as manager of a team.

GENERAL JOB DUTIES

(TO INCLUDE BUT ARE NOT LIMITED TO)

- Service our customers with material orders at the counter and in the warehouse
- Provide incoming contractor customers with product advice
- Load and unload material in the warehouse and at jobsites
- General warehousing, receiving and shipping
- Accurate order filling and stock transfer filling
- General product rotation
- Maintain cleanliness of warehouse
- Other duties as assigned by the territory manager

JOB REQUIREMENTS

- HVAC knowledge
- Forklift and Material handling experience
- Ability to routinely lift 75 pounds
- Ability to work on your feet
- Ability to work as part of a team
- Comfortable with computer order entry

- Detail Orientated
- Basic math skills
- Strong communication skills

BENEFITS

- Employer supplemented Health, Dental and Vision Insurance
- Employer provided life insurance and disability insurance
- Paid vacation, sick time and personal days
- Employee discount on most available products
- Daytime hours Monday through Friday
- 401(k)

Please send resumes to Daniel.Sapp@brauersupply.com and Matt.Burton@brauersupply.com